

MILPERSMAN 1306-962

INSTRUCTOR DUTY AT NAVAL SCHOOL OF MUSIC

Responsible Office	USNB (FLEET BAND ACTIVITIES)	Phone:	DSN COM FAX	882-4316 (901) 874-4316 882-2614
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NAVPERSCOM CUSTOMER SERVICE CENTER	Phone:	Toll Free	1-866-U ASK NPC
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Reference	(a) NAVSOMINST 1300.3
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1. Background

a. The mission of the Naval School of Music (NAVSOM) is to train military musicians of the Navy and Marine Corps for duty in fleet service bands.

b. Due to the unique one-on-one nature of the training requirements for many NAVSOM instructors, candidates must be carefully screened to ensure only the best qualified are assigned to these critical positions. Therefore, all candidates must complete an appraisal process prior to assignment for instructor duty at NAVSOM. The most heavily weighted grading area in the accession-level of the Music Basic Course is the student's demonstrated instrumental or vocal ability (i.e., 50 percent of final grade). Training in this area is accomplished primarily through one-on-one instruction.

c. Tour length will be prescribed rating shore tour.

2. General Requirements and Qualifications

a. Must hold a musician (MU) 3800 series Navy enlisted classification (NEC).

b. Must be E-5 or above for assignment as instrumental instructor or basic course academic instructor, E-6 or above for assignment as advance course instructor, and eligible for reassignment.

c. Should have served at least 3 years with a fleet, field, or special band.

d. Must complete an instructor appraisal and be certified by the Commanding Officer, Naval School of Music per reference (a). The full text of the instruction is available at the following Web address:
http://www.navyband.navy.mil/helpful_documents.shtml.

(1) Although on-site is preferred, appraisal may be submitted via videotape, digital video disk (DVD), or other electronic media when travel to the school is not feasible or practical. Applicants pursuing this alternative to an on-site appraisal must contact the Training Officer, Navy School of Music to make appropriate arrangements and confirm media compatibility with NAVSOM playback systems.

(2) Appraisals may be conducted at anytime in order to become qualified for future assignment considerations. Personnel are encouraged to complete an instructor appraisal while enrolled at NAVSOM or while in the area on leave or official travel.

e. Screening will be conducted in the following areas:

(1) Instrumental or vocal proficiency:

(a) Instrumental instructors must possess a 3.20 or above performance skill level in assigned primary instrumental or vocal NEC.

(b) Academic and rehearsal instructors must possess 3.00 or above performance skill level in assigned primary instrumental or vocal NEC.

(2) Overall teaching ability and communication skills.

(3) Technical knowledge: Must obtain a proficiency grade of 3.5 or above on applicable subject diagnostic exams (academic instructor candidates only).

(4) Rehearsal technique, "podium" leadership, and communication skills (rehearsal conductor candidates only).

f. Required obligated service for this program is 36 months.

3. **Procedure**

a. Active duty members meeting the requirements above must submit NAVPERS 1306/92 Special Program Screening Form (sections A, D1, D2 and command endorsement) to Director, Fleet Band Activities. MILPERSMAN 1306-900, Exhibit 1 is also required.

b. Members approved for reassignment must complete the minimum time on station prior to transfer unless waived by Navy Personnel Command; see MILPERSMAN 1306-106.